

BOMB THREAT REPORT

Instructions: Be calm and courteous. Listen, do not interrupt the caller. Notify Supervisor/Security Officer by prearranged signal while caller is on the line.

Date: _____ Time: _____

Exact words of person placing the call: _____

Questions To Ask:

1. When is the bomb going to explode? _____
2. Where is the bomb right now? _____
3. What kind of bomb is it? _____
5. Why did you place the bomb? _____

Try to Determine the Following: (Circle as appropriate)

Caller's Identity:	Male	Female	Adult	Juvenile	Age: _____
Voice:	Loud Pleasant	Soft Intoxicated	High-Pitch Other _____	Deep	Raspy
Language:	Excellent Other _____	Slow	Distinct	Distorted	Stutter
Manner:	Calm Incoherent Intoxicated	Angry Deliberate	Rational Emotional	Irrational Righteous	Coherent Laughing
Background Noise:	Trains Quiet Street Traffic	Music Mixed Animals	Bedlam Voices Airplanes	Party Atmosphere Office Machines Factory Machines	

Additional Information: _____

Action to Take Immediately After Call: Notify your Supervisor, Dallas Police Department and Property Management Office.

Receiving Telephone Number: _____ Person Receiving Telephone Call: _____